



## Wedding Rental Guide

“Dream of the impossible and experience a wedding like no other. Cherokee Castle, voted a Top 10 venue in Colorado takes expectations to a whole other level. A castle almost 100 years old nestled on 3,400 acres untouched by the clamour of life behind its gates. A hidden and exclusive sanctuary only 30 miles from Denver allows you to feel like you are taken back in history but, yet, providing a true taste of Colorado. The panoramic views are majestic allowing for the most romantic sunsets that words alone cannot describe. These unbeatable views from the Castle unveil Denver’s skyline and the Front Range of the Rockies to Pikes Peak. The minute you drive through the beautiful front gate you will understand why Cherokee Ranch & Castle is named the Jewel of the Rockies.” ~ The Knot





## Venue & Pricing

**CHEROKEE RANCH & CASTLE** offers one of the most acclaimed venues in Colorado. A wedding at the castle can be enchanting and a most memorable experience. Quintessentially a mountain experience with an unmatched elegance. Peak Wedding Season is May through October with outdoor ceremonies enhanced by panoramic views, accommodating upwards of 150 guests with the Veranda Tent from mid-May through mid-October. November through April allows for a smaller, more intimate wedding inside the Castle's Great Hall for approximately 75 guests. In either instance, docents conduct tours for your guests to learn about Cherokee Ranch & Castle history, antique furnishings, and masterworks of art from around the world. You'll have the attention and expertise of the Cherokee Ranch & Castle Foundation (CRCF) team to help your dream wedding come true!

### **Peak Season Rates:**

#### **May through October**

Saturday: \$9,000

Friday or Sunday: \$8,200

Monday through Thursday: \$6,500

### **Off Season Rates:**

#### **November through April**

Saturday: \$7,000

Friday or Sunday: \$6,200

Monday through Thursday: \$4,600

### **Facility Rental Includes:**

- 8 Hours for your entire event (inclusive of 2 hour setup and 1 hour cleanup)
- One-hour ceremony rehearsal
- Advance walk-through planning meeting
- Private dressing suite for Bride and holding room for Groom
- Docent led Castle Tour during cocktail hour. An amazing guest experience!
- Tables and white resin padded chairs
- Veranda Tent (fabric treated, twinkle lights and Clear walls included)
- Unlimited photographic locations for the most stunning, breathtaking images & views

### **Additional Fees:**

- \$1,000 Damage Deposit. Refunded minus any damages or time added, by 45 days post-event.
- Cherokee Ranch Security Detail hired by CRCF to be present during complete rental.
- Commercial general liability insurance (CGL) coverage of two million dollars aggregate required.
- Additional event hours can be added at \$500 per hour. The Castle has no noise ordinance and no limitation on hours!





## Details

### **Securing Reservations:**

Due to the demand, dates are offered on first come, first served basis. A signed Facility Use Agreement with 50% NON-REFUNDABLE retainer and refundable damage deposit must be submitted to secure a date. Full payment including security service is required 6 months prior to event date.

### **Catering & Rentals:**

Due to the logistics of the historic Castle, the renter must select a caterer from CRCF approved caterer list. Caterers are responsible for setup, clean up and complete tear down of event. Hotlinks to caterers' websites are found at website: [www.cherokeeranch.org/weddings](http://www.cherokeeranch.org/weddings). All rentals (including china, glassware, flatware, and linens) must come through our exclusive provider, Event Rents. Any exceptions must be received in writing, for approval.

### **Alcohol:**

Cherokee Ranch & Castle Foundation maintains its own liquor license and is responsible for the sale and service of all alcoholic beverages and compliance with state and county laws/regulations. Because of this, **no outside alcohol** may be brought onto the property. Our Alcohol Menu includes choices and instructions for ordering and serving alcohol. Bar service must end 30 minutes prior to the end of your event. No alcohol will leave the premises.

### **Additional Insurance:**

Due to the historic nature of the venue and contents, CRCF requires renters procure Commercial general liability insurance (CGL) coverage for the rental date, in the amount of two million dollars aggregate (\$2,000,000) listing Cherokee Ranch & Castle Foundation as additionally insured.

### **Wedding Planner:**

To ensure a successful event, CRCF requires an insured professional planner for the day of your event. Your planner will be key as your liaison to CRCF staff and your vendors. They'll arrive for setup, check in with CRCF Staff, coordinate vendor schedules, make sure all arrangements and policies are followed, remind all vendors of the departure time and check out with CRCF staff. A referral list will be provided.

### **NO Smoking:**

Smoking is prohibited. No smoking of any kind, including e-cigarettes and vaping



## Details Continued

### **Arrival and departure times:**

All clients, guests and vendors must adhere to event setup and tear-down times stated in the contract. Early arrivals and late departures will result in additional charges and/or forfeiture of damage deposit. All vehicles must exit the property in a timely manner

### **Rented equipment and deliveries:**

All equipment delivered to, and/or used by the renter in connection with the event, is the sole responsibility of the renter. All such equipment must be removed from the venue at completion of event unless other arrangements have been previously authorized.

### **Decor:**

Extensive decorations may need advance approval from CRCF staff. Any setup involving special equipment or ladders must be done by a professional, insured vendor.

- Decorations may not be posted, nailed, screwed, glued or otherwise attached to the walls, floors, ceilings or furniture.
- Confetti, glitter, rice and bird seed are not permitted anywhere on the property.
- No open flames are allowed; however, candles may be used if enclosed in tall glass votives, hurricane lamps or glass pillar vases.

### **One-month walk-through, planning:**

A mandatory one-hour meeting will be scheduled approximately four weeks before your event. This meeting will take place during office hours, Monday through Friday 9:00 a.m. to 4:00 p.m. at the venue. During this time your logistical layout and event details will be finalized. Your wedding planner and caterer are required to attend this meeting.

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*Thank you for considering Cherokee Ranch & Castle for your upcoming wedding. We would be honored to discuss your needs and schedule an appointment with you for a venue and Castle tour.*

*Please contact Donna Smith by emailing: [dsmith@cherokeeranch.org](mailto:dsmith@cherokeeranch.org)  
or by calling: 720-627-7173. Thank you.*